

## POLICIES & PROCEDURES

**Please register in the age your child will be in this fall.  
You can move into a different class the month your child turns  
the age of the class description.**

Our 2022-2023 School Year Session is September 6, 2022 - June 28, 2023 (Registration begins at 9:00am, August 3, 2022, and is online only the 3<sup>rd</sup> - 5<sup>th</sup>). You are automatically enrolled and responsible for payment unless a minimum two-week withdrawal notice is given to the office. Tuition is monthly and is posted on your account the 25<sup>th</sup> of each month. The tuition will be charged to the credit card on file on the 27<sup>th</sup>. A \$15 late fee will be added to your account if tuition is not paid in full by the 7<sup>th</sup> of the month. If your credit card declines, a \$10 fee is added to your account to cover this processing fee.

Although the number of class days may vary each month, tuition is calculated to average out over the course of the school year. For example, some months you will receive 3 or 4 classes, other months 5, but tuition remains the same. There is a 10% discount on a second class, and we offer a 10% sibling discount on the lowest-class price. Only one discount type per account. A minimum two-week notice is required when withdrawing your child from class. **NO PRORATING FOR MISSED CLASSES, NO REFUNDS, OR CREDITS** of tuition fees paid. **PLEASE REGISTER CAREFULLY.**

An annual membership fee of \$60 is charged to all families in January 2023. The membership fee is pro-rated based on your registration date. Registered families get discounts on birthday parties and Saturday Night Camp Out.

If you miss a class during the month, you may attend our monthly scheduled make-up class the last Saturday of each month from 10am - 11am. You must be a current student to attend a make-up class. Make-up classes have limited spots available. **NO DROP-INS.** Make-up Class dates will be posted on our "Events Calendar" located on our Parties/Events webpage.

### ATTIRE:

- \*Girls can wear any type of leotard (**No two-piece leotards due to safety on the equipment**). Shorts/leggings and a T-shirt with no buckles, snaps, or zippers are ok too.
- \*Boys wear T-shirts and shorts/sweatpants with no buckles, snaps, or zippers. All T-shirts should be tucked into pants.
- \*Students will be barefoot on the gym floor. Please have hair shoulder length or longer tied back. No jewelry except studded earrings.
- \*No gum chewing, eating, or drinking (other than water) during class. Water bottles are recommended since we do not have a drinking fountain.